**Shenandoah Community School District**

**Minutes of the Special Meeting of the Board of Directors – May 17, 2021**

**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser, Kathy Langley, and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes.

**Approval of Agenda:**

Director Van Der Vliet moved to approve the agenda, second by Director Langley. Motion carried unanimously.

**Motion to go into closed session:**

Director Van Der Vliet moved to go into closed session as authorized by section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session, second by Director Langley. Motion carried unanimously.

By consensus, the board reconvened in open session at 5:29 p.m.

**Motion to go into exempt session:**

Director Van Der Vliet moved to go into exempt session as authorized by section Code 21.9 - a meeting of a governmental body to discuss strategy in matters relating to employment conditions of

employees of the governmental body who are not covered by a collective bargaining agreement, second by Director Langley. Motion carried unanimously.

By consensus, the board reconvened in open session at 6:17 p.m.

**Action Items:**

***Vote to rescind the prior action on the existing superintendent’s contract as the extension was issued too early:***

Motion by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

***Vote on the extension of the superintendent’s contract and salary based on recommendation from exempt session:***

Director Van Der Vliet made a motion to approve a 3-year extension of the superintendent’s contract, extending it until June 30, 2024 and a 2.5% salary increase. The motion was seconded by Director Langley. Ayes – Bouray, Langley, Van Der Vliet and Fichter; Nays – Hiser. Motion carries 4-1.

***Vote on salary increases for administrators and other non-negotiated staff members based on recommendation from exempt session:***

Director Van Der Vliet made a motion to increase administrator’s and supervisor’s base wage by 2.5%, second by Director Langley. Ayes – Bouray, Langley, Van Der Vliet and Fichter; Nays – Hiser. Motion carries 4-1.

Director Bouray made a motion to increase base wage for other non-negotiated staff (IT Assistant, May Mentoring, JK-8 Nurse, Home Liaisons) by 2.8% and a $.25 an hour increase for Executive Secretary and Accounts Payable/Board Secretary, second by Director Van Der Vliet. Motion carried unanimously.

Director Langley made a motion stating that building administrators, supervisors and central office staff are able to use unused vacation days until the first day of school the following contract year, second by Director Bouray. Motion carried unanimously.

***Vote to create two lead positions in the food service department and determine wage based on recommendation:***

Director Bouray moved to create two lead food service position with a $.50 an hour pay differential, second by Director Van Der Vliet. Motion carried unanimously.

**Adjournment**:

Motion by Director Langley, second by Director Van Der Vliet to adjourn the meeting at 6:23 pm. Motion carried unanimously.

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Board Secretary Board President